

The Annual Quality Assurance Report
(AQAR) of the IQAC

JAWAHARLAL COLLEGE PATNAGARH
AQAR FOR THE YEAR 2018-19

Part – A

Data of the Institution

1. Name of the Institution : **Jawaharlal college, Patnagarh**

- Name of the Head of the institution: **Prof. Sunil Kumar Panda**
- Designation: **Principal-in-charge**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no.: **06658-222204**

- Mobile no.: **9437240805**

- Registered e-mail: **jcprincipalptg@gmail.com**

- Alternate e-mail: **jc.iqac@gmail.com**

- Address : **PATNAGARH NAC**

- City/Town : **BALANGIR**

- State/UT : **ODISHA**

- Pin Code : **767025**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women : **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(Please specify): **Grants-in-aid/UGC 2f and 12(B)**
- Name of the Affiliating University: **Sambalpur University**
- Name of the IQAC Co-ordinator : **Mr. Santosh Kumar Meher**
- Phone no. : **9437240805**

Alternate phone no. **06658-222204**

- Mobile: **7608833088**
- IQAC e-mail address: **jc.iqac@gmail.com**
- Alternate Email address: **nayakshraddhanjali@gmail.com**

3. Website address: www.jcpatnagarh.com

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: **NO**

Weblink: <http://www.jcpatnagarh.com/about-us/iqac/academic-calendar-2018-19/>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C⁺⁺	Only Grade mentioned in the NAAC certificate	2006	from:02.02.2006 to: 02.02.2011
2nd	B	2.02	2016	from:02.12.2016 to: 02.12.2021

6. Date of Establishment of IQAC: DD/MM/YYYY: 14/10/2007

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1.Feedback from stakeholders such as students and teachers	17.09.2018 : 30 days	Teachers:25 Students:40

2. Plantation programme was carried out in the institutional campus.

3. Proctorial system was improvised with monthly submission of reports.



4. IQAC was reconstituted according to the revised NAAC framework. Teams were formed for the 7 criteria of NAAC to ensure timely submission of AQAR.

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Jawaharlal College. Patnagarh	Non civil Grant	World Bank	2018	1900000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

	JAWAHARLAL COLLEGE, PATNAGARH Po - Patnagarh, Dist.: Balangir - 767025 Website : www.jcpatnagarh.com Email : jcprincipalptg@gmail.com Contact : 06658-222204 (O), 06658-222344 (R)	
Letter No. 1537 (1)		Dt. 24/12/2019
<p>The Internal Quality Assurance Cell of Jawaharlal College, Patnagarh has been reconstituted on dt. 24.12.2019. The following are hereby nominated as the members of IQAC.</p> <ol style="list-style-type: none">1. Chairperson: Dr. Devraj Mishra, Principal (I/C)2. Co-ordinator: Smt. Arati Panda, Lecturer in Mathematics3. Sri Padmanabha Purohit, Asst. Collector, Patnagarh4. Sri Rajesh Kumar Purohit, Advocate, Management Representative, (M.P. Nominee)5. Sri Sujit Meher, Businessman, Management Representative (M.L.A. Nominee)6. Sri Chanakya Sahoo, Retired Reader in Pol.Science7. Sri S.P. Khuntia, Retired Asso. Professor in History8. Sri Pranaya Ballav Panigrahi, Reader in History, Teacher Representative9. Sri Sanjit Manhira, Lecturer in English, Teacher Representative10. Sri Premananda Kuanr, Lecturer in History, Teacher Representative11. Miss Shradhanjali Nayak, Lecturer in Chemistry, Teacher Representative12. Sri Jaykrushna Sagar, Lecturer in Computer Science, Teacher Representative13. Sri Sibasish Behera, +3 1st Year English Honours, Student Representative14. Sri Lucky Mishra, +3 2nd Year Zoology Honours, Student Representative		
<p style="text-align: center;"> Principal Jawaharlal College Patnagarh Dr. Devraj Mishra Principal Jawaharlal College Patnagarh</p>		

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No : **NO**

11. Whether IQAC received funding from any of the funding agency to support its Activities during the year? Yes No \checkmark

If yes, mention the amount: **NA** Year: **NA**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Feedback from stakeholders such as students and teachers**
- * Plantation programme was carried out in the institutional campus**
- * Plantation programme was carried out in the institutional campus**
- * IQAC was reconstituted according to the revised NAAC framework. Teams were formed for the 7 criteria of NAAC to ensure timely submission of AQAR.**

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of one Art Exhibition.	Arunima Art Exhibition was conducted.
Purchase of new chair-table for classrooms	Achieved.
Purchase of books and instruments	Achieved.
Providing better drinking water facility	Eight water Purifier-cum-Coolers were installed.

14. Whether the AQAR was placed before statutory body? Yes /No: **YES**

Name of the statutory body: **STAFF COUNCIL, JAWAHARLAL COLLEGE PATNAGARH**

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: NO

Date: NA

16. Whether institutional data submitted to AISHE: Yes/No: **yes**

Year: 2018

Date of Submission: 20/02/2018

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Our institution has Management Information System (MIS) which has been operating the tasks of processing and keeping records and data of the institution. The Student Academic Management System (SAMS) is looking after e-admission, e-registration and the issue of CLCs of students. Besides, it also deals with activities such as making e-attendance, identity cards, filling up of forms for university examinations in each semester, and for different scholarships for students under different schemes of State and Central Government. The institution has also been serving the purpose of All India Survey on Higher Education (AISHE) programmes, examination results, education finance, infrastructure etc. The

institution has been maintaining uniformity and transparency through College Accounting Procedure Automation (CAPA) which deals with online accounting procedures. The Personnel Information Management System (PIMS), a web-based online tool for the human resources management of different government or non-government colleges under the department of higher education , Odisha is also operational in the institution. In addition to these, an employee's data is being updated in PIMS before applying for transfer cases through the institutional log-in. Furthermore, the institution is also updating its information and data in Staff In Position (SIP), which requires information of both the existing position and the filled position of staff in the institution.

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum provided by Sambalpur University, while revision and upgradation of syllabi is done at the university level. The college has a mechanism for effective documented curriculum delivery. Depending on our resources, potential, institutional goal and concern towards the students, we input quality education. A meeting is held at the beginning of each calendar year to evaluate the achievements and failure of past year and a fresh planning is chalked out for the upcoming session. At the commencement of each academic year we provide the timetable to the students. It provides the framework within which work of the college proceeds. At the beginning of each semester, faculty members prepare their respective lesson plans. It gives an insight of how the lectures will be handled throughout the semester. Beside traditional classrooms, our institution accommodates ICT enabled classrooms for advance delivery of lectures.</p>					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NA	NA	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code		Date of Introduction		Course with Code	
NA		NA		NA	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
CBCS system was introduced since 2016 in all subjects.					
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System	UG
NA					
Already adopted (mention the year) 2016-17					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
		Certificate		Diploma Courses	
No of Students		NA		NA	
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
NA		NA		NA	
1.3.2 Field Projects / Internships under taken during the year: NIL					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NA			NA		

1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders. YES					
1) Students YES	2) Teachers YES	3) Employers No	4) Alumni YES	5) Parents : YES	
Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p style="text-align: center;">We, at Jawaharlal College, Patnagarh, give utmost importance to the feedback obtained from all the stakeholders such as students, alumni and parents. The feedback forms received from them are analysed by the IQAC team thoroughly and then the aspects which need to be addressed are discussed with the Head of the institution for the necessary follow-up action such as</p> <p>I. For a well-equipped library, books prescribed as per the CBCS Syllabus are made available to meet students' requirements.</p> <p>II. Proposal presented for continuing Proctorial Classes.</p> <p>III. Proposal given for making a Reading Room.</p> <p>IV. Proposal presented for construction of a Recreational Hall.</p>					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled	
+3 Arts	270	1726		242	
+3 Science	129	1121		101	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1085	NA	37	NA	NA
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
37	25	Computers, Projectors, Tools in the SCR and VCR	Virtual Classrooms	02	Audio-visual Classroom teaching, Smart Teaching Tools

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a Students Mentoring System. There are 1085 students and 37 full time teachers in our college. Each group is consisted of 26 students. Each member of the teaching staff has been assigned with 29 students to mentor his/ her assigned students. The institution has also a class in its time table for mentoring students. Each mentor conducts one class in a week as per time table. Different steps are also being taken by the mentors for the enhancement in attendances, the improvement of their result etc. Besides, the mentors are also looking after various problems faced by the students in study.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1085	37	1:29

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with PhD
43	37	06	0	06

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2018	Mr. Arun Ku. Pattnaik	Lecturer in English	Contribution in Literature and education

2018	Mr. Arun Ku. Pattnaik	Lecturer in English	Contribution in Art and literature
2019	Mr. Arun Ku. Pattnaik	Lecturer in English	Contribution in poetry

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG	BSc	6TH (2018-19)	08/04/2019	24/06/2019
UG	BA	6TH (2018-19)	08/04/2019	24/06/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines given by the university, our institution has been following the Continuous Internal Evaluation System. The college evaluates the answer scripts of internal examination of different semesters in time and fairly following the smooth conduct of internal examination. The Practical examinations are conducted as per the guidelines given by Sambalpur University. The scripts of the practical examinations are evaluated by both the internal examiner and external examiner appointed by the University.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Internal Assessment Tests of different semesters are being conducted 15 days before the commencement of Semester University Theory Examination which is scheduled by the university (Sambalpur University, Jyoti Vihar, Burla) and Practical Examinations of different subjects are being conducted after the University Theory Examination is over.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NIL

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	Arts	156	107	68.58
UG	Science	109	81	74.31

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance(Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects <i>(other than compulsory by the College)</i>	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year : NIL				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
NA	NA		NA	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NA	NA	NA	NA
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: NIL				
Incubation Centre	Name		Sponsored by	
NA	NA		NA	
Name of the Start-up	Nature of Start-up		Date of commencement	
NA	NA		NA	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
NIL	NIL		NIL	

3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>) NA						
Name of the Department			No. of Ph.Ds Awarded			
NA			NA			
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National	NIL	NIL	NIL			
International	NIL	NIL	NIL			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
DR. PRIYAMBADA HOTA ,POLITICAL SCIENCE			02			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
1. Women Empowerment through SHG and with special reference to Patnagarh	Dr. Priyambada Hota	Odisha Review (ISSN 0970-8669)	2018 (August)			
2. Political Representation of Women in Province of Odisha- A study in Bolangir District	Dr. Priyambada Hota	(IJHSS) International Journal of Humanities and Social Science	2018 (Sept.- Oct.) Volume 5 Issue 5			
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

NIL	NA	NA	NA	NA	NA	NA
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3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	NIL	<p>Sri J. K. Sagar, Lecturer in Computer Science</p> <p>“National Seminar on Advances in Mathematics and Computer Science at Rajendra College (Autonomous), Bolangir (Odisha)”</p>	<p>1.Smt. Arati Panda, Lecturer in Mathematics, Sri</p> <p>2. Sri Aditya Kumar Panda, Lecturer in Mathematics and</p> <p>3.T. K. Rao, Lecturer in Mathematics</p> <p>“Orientation Programme in Madhab Mathematical Competition held at Anchal College, Padampur”</p>	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Republic Day	NCC	01	50
NCC Day, Swacch Bharat		01	150
Independence Day	NCC	01	50

International Yoga Day	NCC	01	50
Army Attachment	NCC	01	04
All India RDC	NCC	01	03
Coastal Trekking	NCC	01	02
NER Trekking	NCC	01	02
National Integration Camp	NCC	01	02
All India TSC, Delhi	NCC	01	01
District level study cum training camp	YRC	02	08
World AIDS Day	YRC	02	120
International Youth Day	YRC	02	150
Vana Mahotsav	YRC	02	125

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefitted
NIL	NA	NA	NA

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
World AIDS Day	Jawaharlal College, Patnagarh, YRC	Observation of World AIDS Day	02	120
Swachh Bharat	Jawaharlal College, Patnagarh, NCC	Swachh Bharat programme	01	150

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year			
Nature of Activity	Participant	Source of financial support	Duration
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year			
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To) participant
NIL	NIL	NIL	NIL
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Department of Higher Education, Bhubaneswar, Odisha	17/03/2018	For the Implementation of the Institutional Development Plan	Sri Sunil KumarPanda (Principal) Witness: 1. Sri Manoj Kumar Panigrahi, Lecturer in Economics 2. Maj. Dr.Ram Kumar Sahu, Lecturer in Chemistry
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES			
4.1 Physical Facilities			
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year			
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development	
Management Fund : 5,00,000 RUSA Fund : 70,00,000		Management Fund:5,00,000 RUSA Fund: 34,38,500	
4.1.2 Details of augmentation in infrastructure facilities during the year			
Facilities	Existing	Newly added	
Campus area	49.72 Acres	-	
Class rooms	11	3	
Laboratories	12	2	
Seminar Halls	-	1	
Classrooms with LCD facilities	-	3	
Classrooms with Wi-Fi/ LAN	-	-	
Seminar halls with ICT facilities	-	-	
Video Centre	-	-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	
Others	-	-	

4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18433	2069751.06	119	36325	18552	2106076.06
Reference Books	7210	2076552.38	50	7524	7260	2084076.38
e-Books	-					
Journals	20	12689	-	-	20	12689
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	58	2	6	-	-	3	3	2	12
Added	0	0	0	-	-	0	0	0	0
Total	58	2	6	-	-	3	3	2	12
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
.....2..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NA				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NA			NA		NA		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	57133	1327500	569298
4.4.2 Procedures and policies for maintaining and utilizing physical ,academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.(maximum 500 words) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from			

institution					
Financial support from other sources (State) 1. Kendu Leaf Scholarship, No. Of students:78 Amount: 1716000					
2.Post matric Scholarship- SC/ST/OBC ,No of students: 146(ST), 138(SC), 127(OBC) Amount:634370(ST), 599610(SC), 551815(OBC)					
a) National					
b) International					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
5.1.3 Students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
	NIL				
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal		
NIL					
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

2019	5	BSC	Botany	Central University, South Vihar, Sambalpur University, IGNOU	MSC
2019	2	BSC	Chemistry	Utkal University, Rajendra University	Msc
2019	2	BSc	Computer Science	Silicon Institute of Technology, BBSR, Sambalpur University	MCA, Msc
2019	3	BSC	Physics	Rajendra University, IGNOU	MSc, MA
2019	4	BSc	Zoology	CTE Balangir, CTE BHawanipatna, Rajendra University, Sambalpur University	BEd, MSc
2019	7	BA	Odia	Visva Bharti, Sambalpur University, Kamla Neheru Women's College BBSR, CTE Angul	BEd, MA
2019	1	BA	English	Sambalpur University	MA
2019	2	BA	Economics	Central University, Koraput, Sambalpur University	MA
2019	3	BA	Political Science	BERHAMPUR UNIVERSITY	MA, BEd

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	02	OR04508982, OR09502647
SET		
SLET		
GATE		
GMAT		

CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Arunima Art Exhibition 2018-19	Institutional Level	50
Annual Athletic Meet, 2018-19, , One act Play Competition, Song Competition, Dance competition	Institutional Level	213
Annual Function 2018-19	Institutional	202
48th Annual Inter college Athletic Meet	University	5
Inter college Cricket Tournament	Sambalpur University Zonal Level	15

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council Has been playing a valuable and supportive role in the institution. It has been helping in the interest of the college. It effectively listens, collates and communicates the view of the students. This council is operational in many forms. The council plays a crucial role in enhancing communication between teacher and students. Moreover it has been representing the views of students on the matters of general concern to them. The students have also participated in 46th Annual Athletic Meet in 2018-19 held from dt. 30/01/2019 to dt. 31/01/2019 whwere Dr. Pushpanjali Panda, Tahasildar Patnagarh had chaired as the chief guest. The councilo also successfully celebrated the 46th Annual Function on 02/02/2019 in the benign presence of the Chief guest Dr. Shiva Prasad Nanda, Retired Prof. in History. Besides the students are also organising various curricular activities like seminars, Group

discussions etc. There are also different competitions such as English and Odia debate, Essay conducted on 25/01/2019 and 28/01/2019 respectively by the Dramatic Society of the Institution. These competitions have often being successful with a good number of participants. The college has also made a platform for the students conducting an Art Exhibition in February 2019 so that the students can show their inner artistic talent through it. In addition to this, the students of our institution have also been selected for participation in the 48th Annual Inter college Athletic Meet, 2018-19 (Sports Council, Sambalpur University) held at Khariar College (Autonomus), Khariar in the district of Nuapada. Besides, the students have also participated and performed well in the Inter college Cricket Tournament held at Katapali College, Katapali in December 2018.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

NO

5.3.2 No. of ~~registered~~ enrolled Alumni:

NA

5.3.3 Alumni contribution during the year (in Rupees):

NA

5.3.4 Meetings/activities organized by Alumni Association :

NA

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- **In addition, the institution has formed women cell, Internal complaint committee on sexual harassment, R.T.I. cell to ensure that the college environment stays fair, just and safe.**
- **Staff members actively participate and extend help in the management of academic activities through different committees like Library committee, Research committee, Monthly attendance review committee, Time table committee, Proctorial committee. The admission in charge carefully handles and looks after the admission procedure.**
- **To ensure the holistic development of students and promote extracurricular/ extension activities staff members are duly assigned charges of NSS, NCC, YRC, Soft skill programmes, Entry-into job programmes etc.**
- **Decentralisation is practised by the formation of these committees and the effective functioning of the institution.**

STUDENT PARTICIPATION

- **A Student Union is constituted through election procedure by the students. The demands, difficulties faced by the students are represented in front of the head of the institution through this union.**
- **Each department selects among the students, one Seminar Secretary to monitor the arrangement and activities of the departmental seminar. Students are empowered to communicate freely with the teachers regarding various issues and they are encouraged to express themselves freely.**

<ul style="list-style-type: none"> • The participation of students and teachers in these spheres of this institution promotes a culture of participative management.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
YES
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<ul style="list-style-type: none"> ❖ Curriculum Development: Some of the staff members are members of Board of studies of different colleges and University.
<ul style="list-style-type: none"> ❖ Teaching and Learning: Every department is encouraged to use projectors, green boards for teaching and learning. The institution is provided with two Smart Class Rooms and one Virtual Class Room along with conventional classrooms. These ICT enabled class rooms confer a new dimension to the teaching-learning method owing to the use of smart tools and advance technology. Seminars are regularly conducted in each department. A seminar hall and language laboratory aid in the conduct of such seminars.
<ul style="list-style-type: none"> ❖ Examination and Evaluation: Along with University examinations, the institution conducts internal assessment for each semester as prescribed by the university guidelines. The institution is empowered to evaluate only the papers of internal assessment in each semester which is carried out scrupulously and in time by teachers in each department.
<ul style="list-style-type: none"> ❖ Research and Development: Faculties are pandered to take up issues such as women empowerment, political representation relating to the locality.
<ul style="list-style-type: none"> ❖ Library, ICT and Physical Infrastructure / Instrumentation: Each department has its own seminar library with ample amount of books for honours students. Language laboratory is utilised for various skill enhancement and soft skill programmes for students. New books based upon the CBCS system are added to the library catering to the needs of students. New instruments are added to the laboratories of science departments for experiments prescribed by the CBCS syllabus and general laboratory requirement. A new RUSA –funded building is under construction.
<ul style="list-style-type: none"> ❖ Human Resource Management: Faculties are exposed to orientation programmes relating to ICT enabled classrooms, NAAC and IQAC workshops. Faculties with literary efficiency are assigned with activities like college magazine, wall magazine etc. Teachers efficient in technology and knowledge in computer are given crucial administrative and academic duties. Other activities such as sports, cultural and extension activities like NCC, YRC are assigned to different faculty members.
<ul style="list-style-type: none"> ❖ Industry Interaction / Collaboration : No industrial interaction has been carried out.
<ul style="list-style-type: none"> ❖ Admission of Students: Admission into all undergraduate courses are carried out under e-admission through Student Academic Management System (SAMS).
6.2.2 :Implementation of e-governance in areas of operations:
<ul style="list-style-type: none"> ❖ Planning and Development: The Planning and development committee constituted by the Principal

looks after the planning and development matters of the institution.

❖ **Administration:** The College is under the administrative control of Department of Higher education, Govt. of Odisha. The administration hence is carried out according to the regulations set by the government. The Principal nominates one staff member as the administrative bursar. The administrative Bursar, with the help of other staff ensures smooth conduct of administration. The record of details of each staff is maintained in HRMS portal designed by the Govt. of Odisha.

❖ **Finance and Accounts:** The Govt of Odisha has designed an Integrated Financial Management System (IFMS) for managing financial matters of Government employees. Our institution carries out its financial management through IFMS.

❖ **Student Admission and Support:** The admission of students is carried out through Student Academic management System (SAMS).Govt. of Odisha provides financial support to students based on their academic merit and financial needs and reservation policy. Students apply for scholarships like PRERANA Post-Matric scholarship and Kenduleaf Scholarship through the website portal of Govt of Odisha.

❖ **Examination:** Examinations are carried out as per the guidelines set by the Department of Higher Education, Government of Odisha. The marks of internal examinations and practical examinations are uploaded as per the instructions of Sambalpur University.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of pr
NIL

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NA	NA	NA	NA	NA

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year NIL

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
NIL	NIL	NIL	NIL	NIL	NIL

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Name of the teacher who attended	Date and Duration (from – to)
Refresher course in English, Ranchi University	Miss.Ayesha Banu	06/08/2018 to 26/08/2018
Refresher course in English, G.G. Viswavidyala, Bilaspur	Miss.Ayesha Banu	10/12/2018 to 31/12/2018

Refresher course in Physics, National Testing Agency	Sri Bhabani Sankar Lenka	01/11/2018 to 28/02/2018
Refresher course in Physics, National Testing Agency	Sri Jnaneswar Kheti	01/11/2018 to 28/02/2018
Spoken Tutorial in Master Programming	Miss Maitree Kumbhar	23/02/2019
Capacity building programme at Infosys Bhubaneshwar		

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): **NIL**

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NA		NA	

6.3.5 Welfare schemes for

Teaching	PF, GIS, Gratuity, GPF loans are provided to the teaching staff through the Govt. Of Odisha.
Non teaching	PF, GIS, Gratuity, GPF loans are provided to the non teaching staff through the Govt. Of Odisha.
Students	Students are informed regarding the different scholarships provided by the State Government and other sources. They are guided by the teachers to apply for the same through Student Academic Management System. Insurance facility is also available for them.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each): **The institution has been visited by external Auditors to audit the financial accounts of the college. An internal audit also has been conducted.**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) **NIL**

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NA	NA	NA

6.4.2 Total corpus fund generated **NIL**

6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	REGIONAL DIRECTORATE, SAMBALPUR UNIVERSITY	YES	PRINCIPAL & ACADEMIC BURSAR
Administrative	YES	REGIONAL DIRECTORATE, SAMBALPUR UNIVERSITY	YES	PRINCIPAL & ADMINISTRATIV E BURSAR
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parents of students visit the institution periodically and discuss various issues, difficulties faced by the ward with the head of the institution which is followed by necessary action.				
6.5.3 Development programmes for support staff (at least three)				
The support staff is encouraged to attend different training programmes organised by the Govt of Odisha time to time for their capacity building. They also use the HRMS portal of Govt of Odisha for their service management.				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No): YES				
b. Participation in NIRF : (Yes /No): NO				
c. ISO Certification : (Yes /No): NO				
d. NBA or any other quality audit : (Yes /No): NO				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants
2018	FEEDBACK FORMS FROM TEACHERS AND STUDENTS	26/09/2018	ONE MONTH	30 TEACHERS AND 80 STUDENTS

CRITERIONVII –INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
NIL	NIL	Female	Male
NIL	NIL	NIL	NIL
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources			

Same as 7.1.7						
Percentage of power requirement met by renewable sources: 9.6%						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			NO		0	
Provision for lift			NO		0	
Ramp/ Rails			NO		0	
Braille Software/facilities			NO		0	
Rest Rooms			NO		0	
Scribes for examination			YES		1	
Special skill development for differently abled students			NO		0	
Any other similar facility			NO		0	
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	NIL	NIL	NIL	NIL	NIL	NIL
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders NIL						
Title		Date of Publication		Follow up (maximum 100 words each)		
College Calendar		21/06/2018		"The College Calender" contains a special chapter (Chapter-II) wholly dedicated to the college rules and code of conduct in relation to discipline, attendance etc.		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)		Number of participants		
NIL		NIL		NIL		
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<ul style="list-style-type: none"> • Plantation programme was carried out. • Each department in the college and office is provided with dustbins. • Only LED bulbs are used in the institution. • Cleanliness drive is regularly carried out by YRC and NCC volunteers 						

7.2 Best Practices

- **More than fifty percent of the college is covered with green landmass providing an excellent ecofriendly environment.**
- **The campus is highly committed to cleanliness.**

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust of the institution in not more than 500 words

Jawaharlal College, Patnagarh (NAAC Accredited 'B') situated in the district of Bolangir (Odisha) has been successfully catering to the needs of this locality since its establishment on 26th January 1964. The institution has a permanent affiliation from Sambalpur University, Jyoti Vihar, Burla (Odisha) and has been recognized under the 2(f) and 12 (b) of the UGC Act. The institution has sprawled over 49.72 acres of land and an eco-friendly environment with adequate infrastructure in the form of Administrative Block, Library Building, Staff Common Room, separate common rooms for boys and girls, sufficient number of halls and classrooms, ICT enabled classrooms, separate laboratories for various departments, a playground, a 50 seated Boys' Hostel, a 60 seated Girls' Hostel. Though located in a socially and economically backward region, Jawaharlal college, Patnagarh has been consistently promoting excellence in academic endeavour which is clearly evident from the placement of its alumni. The college has its name and reputation in Sambalpur University for excellent performance of its students in various examinations, sports and different co-curricular activities. Besides, the institution works with the mission of empowering youths of this area to enable them to become intellectually vibrant, morally robust and socially responsible citizens. It is firmly committed to the pursuit of academic excellence, social relevance of education, inculcation of scientific temper and transparency in administration.

Web link of the Institution: <http://www.jcpatnagarh.com>

8. Future Plans of action for next academic year (500 words)

- Mandatory classes for each department in smart class room
- Conduct of one NAAC-sponsored seminar.
- Purchase of more furniture for classrooms.
- Improvement of college playground.
- Adoption of one near-by village.

Name: Prof. Arati Panda

Arati
24/11/19

Signature of the Coordinator, IQAC

Name: Dr Devraj Mishra

Dr Mishra
24/11/19

Signature of the Chairperson, IQAC
